THE HEAD NURSE

Thoughts and Decisions

3%.

WY105

Head nurse: thoughts and decisions



ท้องสมุด วพบ นกรราชสีมา

Julia Kriegel

CONTENTS

Part I	PRIMARY CONSIDERATIONS Introduction	1 3
	 Believe in What You Are Doing Recognize Your 	5
	Responsibilities 3. Develop Your	11
	Own Style	17
Part II	UNIT	
	MANAGEMENT	23
	Introduction	25
	4. Status Symbols5. Types of	29
	Assignments 6. Organization	35
	of Assignments 7. Social Skills	43
	8. Relationships with	49
	the Medical Staff 9. Keep Your Boss	57
	Informed	63
		[ix]

[x] Contents

	10.	Orientation of	
	11	Nursing Personnel	69
	11.	How to Teach on the Unit	73
	12.	Evaluation of Care	79
Part III		SUPERVISION	89
		Introduction	91
	13.	Honesty	95
	14.		
		Problems	101
	15.	Hospital Gossip	107
	16.	Illness and	
		Absenteeism	111
	17.	Favoritism	119
	18.		
		Employee	123
	19.	The Above-Average	
		Employee	127
	20.	Motivation	131
	21.	1	137
	22.	Family	1.10
		Responsibilities	143
	23.	Time Schedules	147
	24.	Performance	,
		Reviews	155
Part IV		PERSONAL	
		DEVELOPMENT	159
		Introduction	161
	25.	Promote Respect	165
	26.	Analyze Your	
		Perspective	171
	27.	Develop Stature	177
		Conclusion	187
Ø-		BIBLIOGRAPHY	189
		INDEX	191